

Revised: June 2019

Ian Martin Environment & Purchasing Policy

Part of Ian Martin's ongoing stewardship efforts is the recognition that economic growth and sustainability must be integrated with a respect and care for the environment.

Wherever and whenever possible, we are committed to reducing the impact of our business operations on the environment and demonstrating leadership by integrating environmental considerations into our wider business practices and processes.

Conscious Operations

Ian Martin is committed to minimizing the environmental footprint of our own operations through establishing best practices and ongoing management and monitoring of our use of energy, water, emission levels, transportation and accommodation considerations, and material consumption.

Conscious Purchasing

Before purchasing anything, we ask all coworkers whether the purchase is truly necessary. Could our business thrive without the purchase? Could we reuse something we have already? Could we buy something that will last longer so that it doesn't need to be replaced later?

If the purchase is truly necessary for the success of our business, we encourage all coworkers to purchase materials, products, and services that incorporate environmental, social, community, and performance goals whenever it is practical (please see our Sustainable Purchasing Policy).

Ian Martin will consider the environmental performance of our suppliers and take into account the environmental impact of all products and supplies we purchase. Wherever a choice exists at reasonably similar price points, we will favour suppliers and materials, products, and services that have achieved external certifications such as Certified B Corp, Energy Star, Fair Trade or Forestry Stewardship Council certification.

Wherever a choice exists at reasonably similar price points, we will favour suppliers who are in close proximity to the branch purchasing or using the materials, products, or services (buy local).

Thanks to the initiative of our existing coworkers, we have already implemented the following purchasing practices:

- We select Energy Star rated hardware whenever possible – this includes computers, computer monitors, servers, etc.

- We only purchase low wattage computer systems lowering our usage per computer from 220 watts to between 45 watts and 90 watts.
- We have a partnership with a non-profit organization called ERA who donates our refurbished hardware to community organizations in need of hardware.
- We have reduced the amount of materials we print and print almost exclusively on 100% postconsumer recycled paper.
- A company that is Bullfrog Powered prints our business cards on 100% post-consumer recycled paper. They plant a tree for every set of cards ordered.
- We have eliminated the purchase of bottled water from our office locations by replacing bottled water with glassware and filtered tap water.
- We are choosing locally owned catering companies for many of our meetings. They use local and in season ingredients and deliver food in reusable containers.
- We participate in Staples' FiftyGreen program for office supply orders, by which all of our branches delay office supply orders until they are over \$50, thereby reducing the environmental impact of office supply delivery.

We hope to grow this list by empowering all coworkers to bring forward better environment and purchasing practices. If any coworker in any department has an idea for purchasing materials, products, and services that incorporate environmental, social, community, and performance goals in a way that is practical for the business, we want to hear from you. Please contact the Stewardship Council.

This policy is to be reviewed annually by the Stewardship Council in order to ensure progress on our environment and purchasing practices.